Recommended procedures for Math Is Everywhere
March 18, 2005, University at Buffalo

1. APPROPRIATE CONDUCT INVOLVES FOUR PRINCIPLES:

Be safe. Be respectful of people and property.
Be on time – follow the schedule carefully. Do quality work.

2. GETTING LOST

The University is a VERY big place and it is easy to get confused or lost. Caution children to leave the group only with a teacher or chaperone.

3. SAFETY AND HEALTH

The physical safety of these children is important to us. We ask you to discuss behavior and safety with your children. Please report any accident or incident to us. This is not to alarm you, but be aware that the university is designed for older students so many precautions that are routine in schools (e.g., a nurse down the hall) are just not available. (A word of special caution: the university does NOT take responsibility for student accidents.) Our campuses are generally very safe but we are not able to protect overzealous students from themselves and we have no control over public access. We also ask you to remind your children that here, as in any school setting, they should be quiet in the halls and respectful of others. Our interaction with the University community has been excellent and we would like to maintain it.

4. EMERGENCIES

In case of emergency, if it is necessary to contact students or staff during the event, call Campus Police at 645-2222. Mention that you are participants in the Math Is Everywhere Event, give the appropriate location of your children, and tell them your message. They will send an officer to the classroom to deliver the message. There are not telephones in most University classrooms so you will not be able to speak directly to students or staff and this process takes several minutes. Please use this procedure only for emergencies.

5. VENDING MACHINES

To encourage good nutrition and preclude problems with vending machines, we ask you to send your children with healthy food rather than money to purchase (junk) food from machines.

6. ON A MUCH LESS SERIOUS NOTE

Often classrooms are considered by some to be too hot or too cold. It’s probably useful to dress in layers. Try to remember to take all your belongings when you leave.

There are no pencil sharpeners in University classrooms.