The Foundation…

In 1971, “The Chicago Six,” John Logan, Brian Harris, George Smith, Ed Coleman, Anthony Harris, and Stan Kirtley, formed the Purdue Society of Black Engineers. In 1974, the Purdue Society of Black Engineers became a National body, The Society of Black Engineers. The next year (1975), the first National conference of this new organization was held at Purdue University, which became National Headquarters.

At that first conference, 48 students representing 32 schools chose the new organization’s National symbol, wrote a rough draft of the National constitution and divided the organization into six geographical regions. John Carson was elected the first National Chairperson and the name, The National Society of Black Engineers, was officially adopted.

In 1976, NSBE was incorporated as a non-profit organization in Austin, Texas. In 1979, NSBE grew from 5 chapters to about 88 officially charted chapters throughout the country. In 1982, the first headquarter site was established in Washington, DC. Then in 1987, NSBE purchased 344 Commerce Street, Alexandria to use as National Headquarters. Currently, headquarters is located at 1454 Duke Street, Alexandria and there are over 15,000 members in NSBE.
The Symbol

Title:

That which bonds us together as a people and brings us together as a National society.

Torch:

The everlasting burning desire to achieve and develop minority students’ interest and participation in engineering in our present society.

Lightning Bolt:

The striking impact that will be felt by society and industry as a result of contributions and achievements made by NSBE.
Mission

“The mission defines the purpose of the organization and as such determines the Society’s priorities”

To increase the number of culturally responsible Black engineers who excel academically, succeed professionally and positively impact the community.

Vision

“The vision defines where the organization is going and what it will be when it gets there”

The NSBE experience empowers every member to reach their full potential. We are encouraging our membership to continue the legacy while maintaining leadership roles in NSBE, Black communities, and other professional organizations. We instill pride and add value to our members which causes them to want to give back to NSBE in order to produce a continuum of success.

NSBE sets the standard of excellence in providing services to science and engineering students. We maximize our potential collectively to facilitate the development of quality Black engineers.

We are advancing a cultural paradigm which inspires the Black community to achieve greater engineering and scientific feats than ever before.
7 Key Business Areas of NSBE

"The areas that will lead NSBE to realize its mission and intimately experience its vision"

1. Academic Excellence
2. Technical Excellence
3. Leadership
4. Communications
5. Financial Vitality
6. Cultural & Community Awareness
7. Continued Education & Career Access

2007-2008 National Directives

1. Cultivate Leadership
2. Excel Academically
3. Expand the Pipeline
4. Mobilize the Membership
2007-2008 Programmatic Focus

Signature Programs

A Walk for Education (AWFE)          Achievers Plus

National Leadership Institute        Special Interest Groups (SIGs)

Standing Committees

Charter/Membership               Communications
Finance                        Pre-College Initiative
Publications                   Public Relations

National Convention History

The Convention rotation is as follows:

Region I
Region V
Region II
Region IV
Region III
Region VI

1975: The 1st National Convention held at Purdue University (IV)
1976: The 2nd National Convention: Los Angeles, California (VI)
1977: The 3rd National Convention: Atlanta, Georgia (III)
1978: The 4th National Convention: Columbus, Ohio (IV)
1980: The 6th National Convention: Palo Alto, California (VI)
1981: The 7th National Convention: Boston, Massachusetts (I)
1982: The 8th National Convention: Detroit, Michigan (IV)
1983: The 9th National Convention: Atlanta, Georgia (III)
1985: The 11th National Convention: San Francisco, California (VI)
1986: The 12th National Convention: Boston, Massachusetts (I)
1987: The 13th National Convention: Dallas, Texas (V)
1989: The 15th National Convention: Cincinnati, Ohio (IV)
1990: The 16th National Convention: Orlando, Florida (III)
1991: The 17th National Convention: Los Angeles, California (VI)
1993: The 19th National Convention: Houston, Texas (V)
1995: The 21st National Convention: Detroit, Michigan (IV)
1996: The 22nd National Convention: Nashville, Tennessee (III)
1997: The 23rd National Convention: Boston, Massachusetts (I)
1998: The 24th National Convention: Anaheim, California (VI)
1999: The 25th National Convention: Kansas City, Missouri (V)
2001: The 27th National Convention: Indianapolis, Indiana (IV)
2002: The 28th National Convention: Orlando, Florida (III)
2003: The 29th National Convention: Anaheim, California (VI)
2004: The 30th National Convention: Dallas, Texas (V)
2005: The 31st National Convention: Boston, Massachusetts (I)
2007: The 33rd National Convention: Columbus, Ohio (IV)
2008: The 34th National Convention: will be in Orlando, Florida (III)

National Chairperson History

1975-76: John Carson (1st elected National Chairperson)
1976-77: William A. Johnson
1977-78: Richard L. Toler
1978-80: Virginia Booth*
1980-81: Carolyn Cooper
1981-82: Peter Goodeau
1982-84: Brian K. Saunders
1984-85: Karl Reid
1985-87: Donna O. Johnson
1987-88: Dr. Gary S. May**
1989-91: David A. Fleming
1992-93: William Gideon
1993-94: Carl Conliffe
1997-98: Regenia Sanders
1998-00: Andre Willis
2000-01: Damaune Journey
2001-03: Delano M. White
2003-04: Mario Church II
2004-06: Chancee’ Lundy
2006-07: Ainsley A. Stewart, Jr.
2007-08: Darryl A. Dickerson

*Virginia Booth was the 1st Chairperson to serve two terms, as well as, the 1st female National Chairperson
**Dr. Gary S. May was the 1st NSBE Chairperson to receive a PhD.

Regional Breakdown

NSBE currently consists of 6 Regions, 350+ Student Chapters, 75 Alumni Chapters, 75 PCI Chapters, and 10+ International Chapters

- **Region I**—“One Fiyah, More Fiyah!” and “It’s not Region One, it’s Region First”
  - *Affinity Regions:* West Africa, East Canada
Region II… “Two Hype”
- Southeastern: Delaware, Pennsylvania, West Virginia, North Carolina, South Carolina, Maryland, Virginia, and the District of Columbia
- Affinity Regions: Europe, North Africa, and the Middle East

Region III… “Three’s House”
- Southern: Kentucky, Tennessee, Mississippi, Alabama, Georgia, and Florida
- Affinity Regions: Caribbean and South America

Region IV… “Fo’ Solid”
- Great Lakes: Wisconsin, Illinois, Indiana, Michigan, Ohio, and Minnesota
- Affinity Regions: East Africa, Central Africa, and Central Canada

Region V… “Five Deep”
- Midwest/South Central: North Dakota, South Dakota, Iowa, Nebraska, Kansas, Missouri, Arkansas, Oklahoma, Texas, and Louisiana
- Affinity Regions: Eastern Mexico, Central America, and Southern Africa

Region VI… “Ssssss I X”
- Pacific/Rocky Mountain: California, Oregon, Washington, Idaho, Montana, Wyoming, Utah, Colorado, New Mexico, Arizona, Nevada, Alaska, Hawaii, and Mexico (Baja)
- Affinity Regions: Asia, Australia, and South Pacific
Region One History

Can you count all of the NSBE firsts that were initiated in Region One?

- The FIRST Regional Conference was held by Region One at MIT in 1977.

- The FIRST Regional Leadership Conference was held by Region One at Boston University in 1984.

- The NSBE Magazine originated from *Umoja Sasa*, a magazine of Cornell University, a Region I Chapter.

- In 1984, Former (’84-’86) Region I Chairperson Richard White initiated NSBENet in which Cornell University had the FIRST account.

- Region I created NSBE’s National Solicitation Package to help fund the 1985 National Convention. This Convention was the FIRST to gross over $100,000.

- Region I was the FIRST region to have printed ID badges, computer registration, and corporate advisors at its 1986 National Convention in Boston.

- The FIRST Alumni Conference was held in Region I in 1987.

- Former ’87-’88 Region I Chairperson John Polk initiated the National PCI Program.

- Former ’86-’87 Region I Chairperson Chris Davis developed the National Academic Excellence Committee in 1990 to address the academic support needs of NSBE members.

- Region I was the FIRST region to have an “Emerging Technology Conference” in February 1992 at Wentworth Institute of Technology.

- The FIRST international NSBE chapter since the 70’s was chartered by McGill University in Region I in 1991.
Randall Pinkett (former Region I Chairperson) was the FIRST NSBE Rhodes Scholar from Rutgers University in 1993-1994.

D’Sunte Wilson was the FIRST Region I Academic Excellence Chairperson in 1996.

The FIRST REB transition weekend was held in May 1996 at Cornell University.

Region I was the FIRST region to host a successful four-day Leadership conference.

Past Executive Director, Michele Lezama, was born and bred in Region I.

Region I hosted its first three day Summer Camping Conference at Adelphi University in Long Island, N.Y. on July 18 – 20, 2003.

Ainsley A. Stewart Jr. is the first Region One Chairperson to swear in a Zone executive board when he swore in the Metro/LI ZEB on May 21, 2004 at Polytechnic University in Brooklyn, NY.

Ainsley A. Stewart, Jr., 2004-2005 Region I Chairperson adds the NSBE mission statement to the National Constitution at the 2005 Boston Convention.

2004-2005 Region I Secretary, Jeff Lamothe, created the first Region I e-newsletter entitled “The Focus” that highlights Region I chapters and members.

**Region One Chairperson History**

1982-83: Patricia Rutledge*
1983-84: Mike Walfall
1984-86: Richard White
1986-87: Chris Davis
1987-88: John Polk
1988-89: Tina Washington
1989-90: Wendell Robinson
1990-91: Karen Love
1991-93: Pedro McKnight
1993-94: Randal Pinkett
1994-95: Selvon Smith
1995-96: David G. Seegobin*
1996-97: Zawadi Pettes
1997-98: D’Sunte Wilson
1998-99: Carmen Ayala
1999-00: Apriel Biggs
2000-01: Monif J. Clarke
2001-02: David G. Seegobin
2002-03: Eric Esteves
2003-04: Veronica O. Davis
2004-05: Ainsley A. Stewart Jr.
2005-06: Jeff E. Lamothe
2007-08: Kwame Baptise

*Patricia Rutledge was the first female Region One Chair
*David Seegobin was the first Region One Chair to serve twice

Region One
Executive Board Breakdown

There are 10 elected positions on the REB, currently held by:

Chairperson
Kwame Baptise

Vice-Chairperson
Geoffrey Gabbedon

Treasurer
Billy Andre

Secretary
Sade Ruffin

Programs Chairperson
Sajda Nuriddin

New England Zone Chairperson
Luidgi Felix

New Jersey Zone Chairperson
Kentebbe Ogbolu

NY Metro/LI Zone Chairperson
DeVaughn Lane

NY Upstate Zone Chairperson
Leedum Nordee

Canadian Zone Chairperson
Xavier Gordon
These are the appointed positions, currently held by:

Academic Excellence Chairperson  Marie-Joan Dutreuil
Assistant Treasurer Denisha McPherson
Business Diversity Chairperson Kennye Ogbolu
Charter Membership Chairperson Xavier Gordon
Fall Regional Conference Planning Chairperson Philip Fitzpatrick
Finance Chairperson Melissa Reeves
International Committee Chairperson Leedum Nordee
Parliamentarian Jeff Lamothe
Pre-College Initiative Chairperson Tia Mone’t Johnson
Pre-College Conference Planning Chairperson Jacques Princivil
Public Relations Chairperson Luidgi Felix
Publications Chairperson DeVaughn Lane
Regional Leadership Conference Planning Chairperson Melissa Jacques
Telecommunications Chairperson Elijah Johnson

Alumni Extension Breakdown

Alumni Extension Chairperson Faye Cummings
Alumni Extension Chairperson – Elect TBD
Alumni Extension Programs Chairperson Joel Lomnick
Alumni Extension Secretary Naphysah Duncan
Alumni Extension Treasurer Mark Morehouse
Alumni Extension Telecommunications Richard Rodney
Alumni Extension Conference Manager Princess Cooper-Brown
Alumni Extension TMAL Coordinator Kamona Ayres
Alumni Extension Chairperson Emeritus Thzaira Charles
## Zone Breakdown

### Canada Zone
- Carleton University
- Concordia University
- Ecole Polytechnique de Montreal
- McMaster University
- McGill University
- Ryerson University
- University of Toronto
- University of Ottawa

### International Zone
- The Kwame Nkrumah University of Science & Technology (KNUST) - Ghana
- University of Mines and Technology
- University of Cape Coast
- Obafemi Awolowo University
- NSBE Uniben
- Federal University of Technology - Owerri
- University of Swaziland NSBE Chapter
- Yaba College of Technology
- University of Ghana
- Accra Polytechnic – Ghana
- Rivers State University of Science and Technology (RSUST)
- Unilorin- West Africa

### New England Zone
- Boston College
- Boston University
- Brown University
- Dartmouth University
- Johnson & Wales University
- MIT
- Northeastern University
- Olin College
- Smith College
- Yale University
- University of Connecticut (UCONN)
- University of Hartford
- University of Massachusetts – Amherst
- University of Massachusetts – Lowell
- University of Massachusetts – Dartmouth
- University of New Haven
- University of Rhode Island
- Wellesley College
- Wentworth Institute of Technology
- Worcester Polytechnic Institute
- Trinity College
- Tufts University

### New Jersey Zone
- College of New Jersey
- Farleigh Dickinson University
- New Jersey Institute of Technology
- Drew University
- Devry University
- Princeton University
- Rutgers University
- Stevens Institute of Technology
- Middlesex County College
- Kean University

### NY Long Island – Metropolitan Zone
- City College of New York
- NYIT- Metro
Columbia University
Cooper Union
Polytechnic University – Brooklyn
CUNY – Queens College
Devry – New York at Long Island City
Hofstra University
New York City Technical College
NYIT – Central Islip

NYIT- Old Westbury
Pace University
SUNY – Stony Brook
SUNY Maritime
Manhattan College
SUNY – New Paltz
United States Military Academy, West Point
Long Island University

**NY Upstate Zone**
Buffer State College
Clarkson University
Cornell University
Rensselaer Polytechnic Institute
Rochester Institute of Technology

SUNY – Binghamton
SUNY – Buffalo
Syracuse University
Union College
University of Rochester

- The International Chapters are not specifically a part of Canada Zone but since the Canada Zone Chairperson is the International Committee Chairperson for Region One, these chapters are represented by this leadership.

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**Zone Contacts**

**Canada Zone**

Chairperson: Xavier Gordon r1canadazonechairperson@board.nsbe.org

Vice-Chairperson: Deji Fajebe r1canadazonevice@board.nsbe.org

**New England Zone**

Chairperson: Luidgi Felix r1nezchairperson@board.nsbe.org

Vice-Chairperson: Charles Cameron nezvicechair@yahoo.com

**New Jersey Zone**

Chairperson: Kentebe Obolu r1njzchair@board.nsbe.org

Vice Chairperson TBA
NY Long Island – Metropolitan Zone

Chairperson: DeVaughn Lane R1metrozonechair@board.nsbe.org
Vice-Chairperson: Hagar ElBishlawi metroli_vicechair@yahoo.com

NY Upstate Zone

Chairperson: Leedum Nordee r1upstatezonechair@board.nsbe.org
Vice-Chairperson: Sherika Wynter wyntes@rpi.edu

Alumni Extension (AE) History

The formation of the National Society of Black Engineers – Alumni Extension (NSBE-AE) dates back to 1988, when NSBE Alumni presented a proposal to the NSBE student membership to include an Alumni sector in the organization. Although the Alumni Extension (AE) was not accepted at that time, the effort initiated a multi-year process to create NSBE-AE.

The proposal reflecting the origins of the current Alumni infrastructure was developed in 1984, and formalized in 1985. At the 1985 NSBE National Convention in San Francisco, the NSBE membership approved the formation of an Alumni Task Force. They were assembled to design NSBE-AE by the 1988 NSBE National Convention. During the three-year period, the views of NSBE students and Alumni from across the Nation articulated, leading to the derivation of the NSBE-AE Operating Guidelines. In March 1988, at NSBE’s 14th Annual National Convention, the NSBE membership approved the proposal to include Alumni Extension as an operating entity of the National
Society of Black Engineers. During the 1988-89 year, the AE focused on refining their Operating Guidelines and developing Regional infrastructures in accordance with these guidelines. The effort marked the final steps in the formation of the Alumni Extension.

Region One Alumni-Extension

Chair History

1991-92: Keith Clinckscales
1992-93: Kerry Maybanks
1993-94: Gene Hawkins
1994-95: Terry Smith*
1995-96: Calvin Gordon
1996-97: Minks Jalloh
1997-98: Smokey Montgomery
1998-99: Juanita Jones
1999-00: Dewayne Thomas
2000-01: Troy D. Small
2001-02: Marie Raghnal
2002-03: Selvon Smith
2003-04: LaShaun Skillings
2004-06: Rae-Anne Alves
2006-07 Thzaria Charles
2007-08 Faye Cummings

*Terry Smith was the first woman to serve as Region One AE Chair.

Chapter List
There are currently 13 AE chapters in Region One.

Central New Jersey Alumni Extension
    Mid-Hudson Valley
New England Alumni Extension
New York City – ‘XL’ Alumni Extension
Rochester Association of Black Technical Professionals (RABTP)
South Jersey Alumni Extension
Southern New England Association of Technical Professionals (SNEATP)
    Twin Tiers
    Lockheed Martin Morrestown
    Montreal
    Buffalo
Capital Region Association of Technical Professionals
    NSBE Accra Alumni Extension Chapter
    TEMA Alumni Extension
    Nigeria Alumni Extension

The Role of the Region One Advisory Board

Advisors do initiate, establish and maintain relationships with NSBE members, which are friendly, open, respectful and trusting. They don’t belittle, patronize, manipulate or mislead NSBE advisees. They are fully cognizant of all NSBE policies, procedures and protocols. They don’t ignore policies or encourage advisees to do so. They assist advisees in formulating objectives,
strategies, goals and measures of success for their program planning. They do refer NSBE members to other resources when their own expertise is insufficient. They are not a “know it all”. They do articulate their role as an advisor and mentor early and often to their advisees. They don’t assume that everyone has the same definition or expectations of the role of the advisor. They do attend NSBE functions and make themselves available and approachable.

Advisors are a resource for Crisis Management and should recognize the problem, intervene promptly to provide calm, rational and experienced input.

NSBE advisors must conduct themselves so as to be free from any conflict of interest when acting in the name of or on behalf of the Society.

2007 - 2008 Region One Advisory Board

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Desmond St. Rose</td>
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<tr>
<td>Secretary</td>
<td>TBD</td>
</tr>
<tr>
<td>Communications Advisor</td>
<td>Justin Lewis</td>
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<tr>
<td>Programs Zone Advisors</td>
<td>Desmond St. Rose</td>
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<td>Chapter Zone Advisor</td>
<td>Raphael Charles</td>
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<tr>
<td>Finance Zone Advisor</td>
<td>Joseph Banda</td>
</tr>
<tr>
<td>Canada Zone Advisor</td>
<td>TBD</td>
</tr>
</tbody>
</table>
New England Zone Advisor
Desmond St. Rose
Upstate Zone Advisor
Justin Lewis
Metro/LI Zone Advisor
Raphael Charles
New Jersey Zone Advisor
Joseph Banda

Region One
Initiative

HILL REGIONAL CAREER HIGH SCHOOL
NEW HAVEN, CT
POPE JOHN XXIII HIGH SCHOOL
EVERETT, MA
JOHN O’ BRYANT HIGH SCHOOL
ROXBURY, MA
ST. BENEDICT’S PREPARATORY SCHOOL
NEWARK, NJ
LIBERTY PARTNERSHIP PROGRAM (U AT ALBANY)
ALBANY, NY
BINGHAMTON HIGH SCHOOL
BINGHAMTON, NY
THE EASTWOOD END UNITY PROGRAM
BRIDGEHAMPTON, NY
JOHN F. KENNEDY HIGH SCHOOL
BRONX, NY
BENJAMIN BANNEKER ACADEMY
BROOKLYN, NY
BROOKLYN TECHNICAL HIGH SCHOOL
BROOKLYN, NY
GEORGE WESTINGHOUSE HIGH SCHOOL
BROOKLYN, NY
SCIENCE SKILLS CENTER HIGH SCHOOL
BROOKLYN, NY
HUTCHINSON CENTRAL TECHNICAL H.S.
BUFFALO, NY
MCKINLEY VOCATIONAL HIGH SCHOOL
BUFFALO, NY
HEMPSTEAD HIGH SCHOOL
HEMPSTEAD, NY
A. PHILIP RANDOLPH CAMPUS H.S.
NEW YORK, NY
POUGHKEEPSIE HIGH SCHOOL
POUGHKEEPSIE, NY

Pre-College
<table>
<thead>
<tr>
<th>School Name</th>
<th>City, State</th>
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<tbody>
<tr>
<td>S.T.E.P. / PURCHASE COLLEGE</td>
<td>PURCHASE, NY</td>
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<tr>
<td>GREECE OLYMPIA HIGH SCHOOL</td>
<td>ROCHESTER, NY</td>
</tr>
<tr>
<td>G. W. FOWLER HIGH SCHOOL</td>
<td>SYRACUSE, NY</td>
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<tr>
<td>TROY HIGH SCHOOL</td>
<td>TROY, NY</td>
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<tr>
<td>AQUINAS SECONDARY SCHOOL</td>
<td>WEST AFRICA</td>
</tr>
<tr>
<td>ST. LOUIS SECONDARY SCHOOL</td>
<td>WEST AFRICA</td>
</tr>
<tr>
<td>GEORGE HARVEY COLLEGIATE</td>
<td>TORONTO, CANADA</td>
</tr>
<tr>
<td>ST. JOAN OF ARC CATHOLIC SCHOOL</td>
<td>MAPLE, CANADA</td>
</tr>
<tr>
<td>CORNELL – ITHACA NSBE JR.</td>
<td>ITHACA, NY</td>
</tr>
<tr>
<td>CITY ON A HILL CHARTER HIGH SCHOOL</td>
<td>BOSTON, MA</td>
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<tr>
<td>GARRETT MORGAN ACADEMY</td>
<td>PATTERSON, NJ</td>
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<tr>
<td>BISHOP LOUGHLIN HIGH SCHOOL</td>
<td>BROOKLYN, NY</td>
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<tr>
<td>EAST HIGH SCHOOL</td>
<td>EAST ROCHESTER, NY</td>
</tr>
<tr>
<td>CENTRAL MAGNET HIGH SCHOOL</td>
<td>BRIDGEPORT, CT</td>
</tr>
<tr>
<td>EAST HARTFORD HIGH SCHOOL</td>
<td>HARTFORD, CT</td>
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<tr>
<td>MEDGAR EVERS COLLEGE NSBE JR.</td>
<td>BROOKLYN, NY</td>
</tr>
<tr>
<td>BEACON HIGH SCHOOL</td>
<td>COLLEGE POINT, NY</td>
</tr>
<tr>
<td>SNOWDEN INTERNATIONAL</td>
<td>BOSTON, MA</td>
</tr>
<tr>
<td>COMPEL YOUTH ACADEMY</td>
<td>WYANDACH, NY</td>
</tr>
<tr>
<td>MORRIS HIGH SCHOOL</td>
<td>BRONX, NY</td>
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<tr>
<td>WORCESTER POLYTECHNIC Jr.</td>
<td>WORCESTER, MA</td>
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<tr>
<td>BADEN H.S</td>
<td>ROCHESTER, NY</td>
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<tr>
<td>BERKELEY CARROLL</td>
<td>BROOKLYN, NY</td>
</tr>
<tr>
<td>ALBANY YMCA</td>
<td>ALBANY, NY</td>
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<tr>
<td>WILLINGBORDR HIGH SCHOOL</td>
<td>WILLINGBOROUGH, NY</td>
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<tr>
<td>SIMMONS COLLEGE UPWARD BOUND</td>
<td>BOSTON, MA</td>
</tr>
<tr>
<td>LINCOLN HIGH SCHOOL COLLEGE CLUB</td>
<td>JERSEY CITY, NJ</td>
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</tbody>
</table>
Parliamentary Procedure

Definition: A set of rules of order and proper conduct at meetings.

History
Parliamentary procedure originated in the early English Parliaments. It came to America with the first settlers. It became uniform in 1876, when Henry M. Robert published his manual on Parliamentary Law.

A call to order…
The chairperson calls the meeting to order by saying: “The meeting will please come to order.”

What is a motion?
A motion is a way a member or speaker presents his/her proposal.

Steps to making a motion:
1. The proposal or motion is presented. The speaker says, “I move…”
2. The motion must be properly seconded. For example,
   Motion: Expressed support for discussion of the motion must be acknowledged.
   Speaker: “I second.”
3. The motion is then put on the floor for debate in which opinions are given on the motion. The speaker says, “I think…”

   Should a person have a question during the debating period, the speaker says “Point of information…”

   If a person wishes to add information to someone else’s point, the speaker says, “Point of question…”

4. The motion is then voted on (usually by a show of hands) with either a yes, no or abstention (undecided).

Adjournment…
The speaker says, “I move that we adjourn.” The meeting ends by a majority vote or by general consent.
Note: When a meeting is called to order and adjourned, the time is noted for documentation purposes.

**Parliamentary Procedure Facts…**

<table>
<thead>
<tr>
<th>You wish to…</th>
<th>Then do this…</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduce new business</td>
<td>Main motion, “I move that…”</td>
</tr>
<tr>
<td>Change or perfect the motion</td>
<td>Amend, “I move to amend the motion by…”</td>
</tr>
<tr>
<td>Stop debate</td>
<td>Previous question, “Call the question”</td>
</tr>
<tr>
<td>Take care of emergency matters</td>
<td>Question of privilege, “Point of privilege to…”</td>
</tr>
<tr>
<td>Provide for intermission</td>
<td>Recess, “I move that we recess”</td>
</tr>
<tr>
<td>End meeting</td>
<td>Adjourn, “I move that we adjourn” (A majority vote is needed to adjourn a meeting)</td>
</tr>
<tr>
<td>Enforce the rules</td>
<td>“Point of order”</td>
</tr>
<tr>
<td>Request information</td>
<td>“Point of information…”</td>
</tr>
<tr>
<td>Provide information</td>
<td>“Point of question…”</td>
</tr>
</tbody>
</table>

» Anyone on the board can **OBJECT** when a question is called by simply saying “Objection!”

» NSBE invented the “Friendly Amendment” which is a quicker way to amend a motion without going through the formal voting process. The maker and seconder of motion have to agree to accept the “Friendly Amendment” to the motion.

» Just because you second a motion does not mean you are in favor of it, just puts it up for discussion.

» If you are ready to vote on a motion at any time during the debate, you can “Call the Question.” It does not have to be recognized by the Chair. However, if an objection is made then the debate continues. If there is no objection, the motion may be voted on.

» During a debate, a number of people may want to speak. To maintain order a “Speaker’s List” is generated by the Parliamentarian. This is a list of people in the meeting that wish to voice their opinion on the motion. You must be recognized by the Parliamentarian to be on the list.

» Once on the Speaker’s list a person can “Move the Question” which is the formal way to introduce a vote. If the “Move the Question” is seconded then a vote to vote is taken. If all are in favor of voting then it passes and a vote on the motion is taken. If the vote to vote fails then the motion goes back up for debate.

» To close a debate two-thirds vote is required. To impeach an REB member two-thirds vote is needed by the membership.
NSBE Acronyms

AE - Alumni Extension
AEB - Alumni Executive Board
AEC - Academic Excellence Committee
AEO - Alumni Executive Officers
APC - Administrative and Personnel Committee
BCA - Board of Corporate Affiliates
BD - Business Diversity
CCI - Community College Initiative
CDP - Chapter Development Program
CEB - Chapter Executive Board
CMC - Charter/Membership Committee/Chairperson
CPC - Conference Planning Committee
FRC - Fall Regional Conference
GTA - Golden Torch Awards
IC - International Committee
LRP - Long Range Plan
NAB - National Advisory Board
NEB - National Executive Board
NEO - National Executive Officers
NEW - National Engineers Week
NLI - National Leadership Institute
NAOG – National Alumni Operating Guidelines
PCI - Pre-College Initiative
PDC- Professional Development Conference
RAB - Regional Advisory Board
RAOG – Regional Alumni Operating Guidelines
REB - Regional Executive Board
REO - Regional Executive Officers
RLC - Regional Leadership Conference
SEC – Standards and Ethics Committee
SRC - Spring Regional Conference
TPC – Technical Professional Conference
USTR – Undergraduate Studies in Technical Research
ZEB – Zone Executive Board
ZEO – Zone Executive Officer